# Welcome to Turnpike v3.05 (Trial Version)

This 'Readme' explains how to install and use a Turnpike workstation, accessing a central Turnpike Newsbase and Mailbase.  You may wish to print this out for reference.

***When you exit from this 'Readme' the Setup program will proceed with the installation.***

The latter part of this 'Readme' describes some things you will want to do once the Workstation has been installed. A copy of that section will be installed with the program as a Readme.wri file, in case you wish to consult it in future - together with another 'Readme', Fyi28.wri.

New Users of the Internet are recommended to study the Fyi28.wri document, which explains the basic rules of 'Netiquette' (Network Etiquette) that all users should follow.
_____

## Installation

This Setup program installs:

  * The main **Turnpike** program which is used to read and prepare email messages and news articles.

(and an 'Uninstall' program).

When you close this Readme, you will be asked for your username on the central system (the Administrator should have set this up before this installation was started).

At each step, if you have any queries, just click the **Help** button.

*This part of the 'Readme' will be installed with the software.  If you now exit from this 'Readme' the Setup program will proceed with the installation.  You could read the rest of this when the setup is complete.*

# What to do next

*When the program has loaded ...*

## * Read any mail that has arrived for you

If any mail has arrived for you, the 'Mailbox' icon at the bottom of the Turnpike display will be showing a little pile of papers in its top tray and flashing.

To see this mail, double-click on the Mailbox icon to go into your mailbox. The messages that have arrived will then be listed in the upper part of the mailbox display. To read a message, double-click on it to open it - then when you've finished reading it, close it and open another. You can use the space bar to open each unread message in turn, if you prefer.

**Note:** Each message actually starts with a 'Header' comprising several lines of administration information, but Turnpike normally limits what it displays to the subject, the author and the date. If you would like to see the full header on a message, take the **Display Header** option from the Options menu.

## * Set up a 'newsstand' for your newsgroups

To do this, go to the **File** menu, select **New...** and then choose **New newsstand**. This starts the Newsstand Setup Wizard to guide you through creating a newsstand. Select each newsgroup that interests you and then click the **Add** button. You can use the **Find** slot to locate particular subjects -- for example, **\*music** will find all newsgroups that include the word music in the newsgroup name.

New users of the Internet are recommended to subscribe to the **news.announce.newusers** newsgroup, while **demon.ip.support.turnpike** (if this is available to you) is the newsgroup for discussion of Turnpike. It is also a good idea to subscribe to any newsgroups provided for support and service announcements by your Access Provider. For example, Demon customers should consider subscribing to **demon.announce** and, if new to the Internet, to **demon.ip.support.newuser**.

After adding the newsgroups you want, click **Next** and fill in your details. Click **Next** again and give the newstand a name of your choice. When you click **Finish**, the newstand will be created for you. The Wizard allows you to go back through these steps and, of course, you can click on the **Help** button if you wish further guidance. It is easy to change any of the settings later by clicking the right mouse button on the newsstand and selecting **Properties**.

The Wizard will leave you with a view of the open newsstand, in which you will see the newsgroups you selected in the order in which you picked them out. If you want to change this order, drag the newsgroups up or down the list with the mouse, or use the **Move Up** and **Move Down** buttons.

## * Prepare any email messages you want to send

To prepare an email message, select your mailbox then click the **Start new email** button on the toolbar. (If you can't see your mailbox to select it, you can look in the Windows menu.)

This calls up Turnpike's Editor ready for you to write your message. Simply fill in the email address of the person you want to write to in the 'To' slot; fill in the subject in the 'Subject' slot; and type the text of your message in the section above the solid blue line drawn across the display. (Note: There's no need to type a carriage return at the end of each line because Turnpike will automatically insert the required line breaks for you. There's also no need to worry about the number of characters per line as the margins are automatically set to give the recommended maximum of 72 characters per line in the font you are using.)

What's shown below the solid blue line is a 'signature' based on your full name, which Turnpike has inserted for you. This is just text which you can change in any way you want simply by editing it. After arranging the signature you want, we recommend taking the **Save signature as** option from the Signature menu and saving this signature as **standard.sig**: then Turnpike will in future insert this signature in your messages.

When you've finished preparing your message, click the **Post** button on the Editor toolbar and confirm that you want to post this message. The message is then put into your Out tray, from where it will be sent out across the Internet the next time your system is connected to your Access Provider.

**Note:** If, rather than send a new message, you want to send a reply to a message you've received, select it (or open it on the screen) and click the **Reply** button. This too takes you into Turnpike's Editor, but by taking the Reply option you automatically get the 'To' and 'Subject' slots filled in with the appropriate information from the original message. You also get a properly marked up copy of the original message in your reply. Simply cut out any bits of the original message you don't want to quote, add what you want to say and then click the **Post** button to add this reply to the collection of messages in your Out tray.

## Other Facilities

This introduction has only scratched the surface of the facilities Turnpike has to offer.

Depending on your access permissions you can, for example, set up mailboxes for different types of mail; give yourself a range of email names and signatures to use (and arrange that the appropriate ones are used by associating these with different mailboxes and newsstands); tag messages with their subject so that you can pull out all the correspondence you've exchanged on a particular subject; set up sophisticated rules for rejecting unsolicited commercial or bulk email; add extra users, each with their own set of mailboxes and newsstands, password protected and with differing permissions set by the administrator; set up workgroups so that any of a number of users can read an email etc. etc. There are special features for News such as marking discussion threads 'interesting' if you want these drawn to your attention or 'uninteresting' if you don't, and 'Kill rules' to help you avoid cluttering up your disk with articles you don't want to read.

The way to find out about all these features is from the on-screen Help. Either press F1 to call up the appropriate Help then click the **Contents** button to turn to its Contents page, or use the options offered in the Help menu. This will show you a list of the broad areas covered in the Help. Click on the area you are interested in to display a page of information on that, then work on through the information given. Alternatively, use the **Index/Search** option to call up pages on particular topics or, if there are [**>>**] and [**<<**] buttons at the top of the display, you can use these to 'browse' through a series of pages on related topics.

All features are, of course, also fully documented in the comprehensive User Guides which are supplied with the full version of the Demon Internet Suite..

If you wish to remove Turnpike from your system please use the special Uninstall program.

In Windows 3.x / NT3.51, run the **Uninstall** application in the Turnpike Program Group.
In Windows9x / NT4, use **Start ->Settings ->Control Panel ->Add/Remove Programs,** select **Turnpike**, and then click the **Add/Remove** button.

Turnpike
July 1998